

MEMORANDUM

Agenda Item No. 11(A) (16)

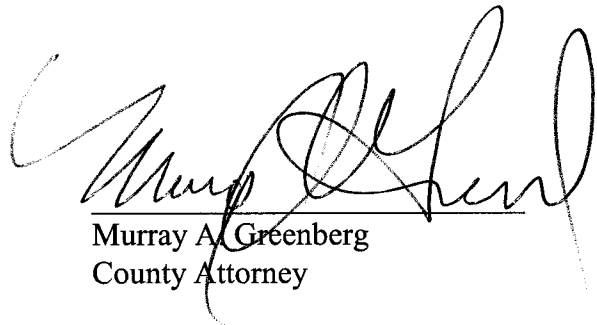
TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: November 1, 2005

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution authorizing
in-kind services for the
Historical Association of
Southern Florida's Harvest
Festival

The accompanying resolution was prepared and placed on the agenda at the request
of Commissioner Bruno A. Barreiro.



Murray A. Greenberg
County Attorney

MAG/jls



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: November 1, 2005

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(16)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor

Agenda Item No. 11(A)(16)

Veto _____

11-1-05

Override _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE HISTORICAL ASSOCIATION OF SOUTHERN FLORIDA'S NOVEMBER 19-20, 2005 HARVEST FESTIVAL IN AN AMOUNT NOT TO EXCEED \$3,000.00 TO BE FUNDED FROM THE FIRE DISTRICT BUDGET

WHEREAS, the Historical Association of Southern Florida has requested in-kind services from the Miami-Dade Fire Rescue Department for the November 19-20, 2005 Harvest Festival in an amount not to exceed \$3,000.00 (see attached Fee Waiver/In-Kind Service Application); and

WHEREAS, the Harvest Festival is a major event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and the in-kind services shall be funded from the Fire District Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes in-kind services from the Miami-Dade Fire Rescue Department for the November 19-20, 2005 Historical Association of Southern Florida's Harvest Festival in an amount not to exceed \$3,000.00 to be funded from the Fire District Budget.

The foregoing resolution was sponsored by Commissioner Bruno A. Barreiro and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Dorrian D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of November, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

DDC

Diamela del Castillo

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☒ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: Historical Association of Southern Florida

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department _____
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Robert McCammon, President/CEO, Historical Museum of Southern Florida 101 West Flagler Street, Miami, Florida 33130 tel: 305-375-1492 fax: 305-375-1609 e-mail: president@historical-museum.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Waiver of the fire rescue service charges estimated at \$2,893. (Estimated based on fee for 2004).

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Harvest Festival, at the Dade County Fair & Exposition on November 19 & 20, 2005. Harvest is the Historical Museum's largest annual fundraiser. This festival showcases local crafters, historical reenactors, a music stage, educational programs and festival food. Over 500 community volunteers, Board & staff contribute their time to help raise private dollars that go to support the programs of the Historical Museum.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

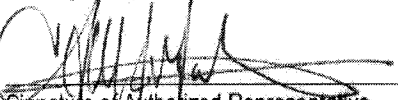
7. Physical address of event venues (please specify Commission District(s)): Dade County Fair & Exposition Center, Coral Way & SW 112 Ave - District 11.

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

8. Description of regional or local impact: Approximately 20,000 individuals attend this annual festival, featuring over 350 booths of hand made crafts and local non-profit organizations. Music is provided by local artist and high school bands. Attendees learn of different lifestyles in the historical reenactment area.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Set up is on Thursday, November 17th and Friday November 18th. The Harvest Festival is open to the public from 8am to 5 pm Saturday, November 29th and 10 am to 5 pm Sunday, November 20th. Tear down is completed on Monday, November 21st.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The main entrance for the public is the admissions gates at the Fairground. Parking attendants are hired to ensure a smooth flow of traffic.
11. Expected number of participants and estimated attendance (per day, if applicable): 20,000 for the weekend.

Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): The Harvest Festival cost the Historical Museum of Southern Florida approximately \$110,000. This amount includes the rental of the facility at the Expo Center, advertising, food which is sold and operational supplies. Revenue for the event is earned through booth rentals, admission fees and food sales. Net revenue from this event supports the operations and educational programs of the Historical Museum.

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

6-28-05
Date

Memorandum



Date: November 1, 2005

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of the County Manager.

Subject: In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration.

Background

The Historical Association of South Florida has requested a wavier for in-kind services for their annual Harvest Festival scheduled for November 19 and 20, 2005.

In-kind services have been requested in the amount of \$3,000 from the Miami-Dade Fire Rescue Department for emergency services during the event. The in-kind services provided by the Miami-Dade Fire Rescue Department do not affect the countywide in-kind reserve.

In FY 2005-06 the Historical Association of South Florida has not received any County funding for this event.

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